



INSTRUCTIONS TO DUAL MEMBERS OF DISTRICT 14: REQUESTING YOUR SECOND FREE LEARNING PATH

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[inspired by Kathy Shine, DTM, Pathways Chief Ambassador, District 35]

District 14 Toastmasters are entitled to 2 free Pathways paths if the following qualifications are met:

1. Holds membership in multiple clubs as of May 15, 2018 and maintains the dual membership status. (You are ineligible if you joined the second club on or after May 15, 2018.)
2. Is a member of multiple clubs on the date that the second path is redeemed.
3. The member's first path has been selected.
4. The second free path must be redeemed on or before June 30, 2020.

To redeem your second free path, contact World Headquarters by one of the following methods.

OPTION A: ONLINE MATERIALS (BASE CAMP)

If you are requesting your second free path in **online materials**, please email World Headquarters (supplyorders@toastmasters.org) and include the information within the brackets according to the following sample email.

SUBJECT LINE: REQUEST 2nd FREE LEARNING PATH, PATHWAYS

[Date]

Dear Toastmasters International Supply Order Team,

As an eligible dual member, I have selected my first free learning path and would now like to redeem my second free path.

First and Last Name: [Name]

Member ID: [Number]

Email address: [Email]

Name of 2nd Club: [Name of 2nd Club]

Club Number of 2nd Club: [Club Number of 2nd Club]

2nd Free Path Requested: [Exact name of Path]

Thank you in advance for your assistance,

[Name]

OPTION B: PROFESSIONALLY PRINTED MATERIALS

If you are requesting your second free path in professionally **printed materials** rather than online materials, call World Headquarters at the number below. Have your credit card information ready to pay the nonrefundable \$25.00 print material fee.

949-858-8255

6:00 a.m. – 7:00 p.m. Pacific Time

Monday – Friday, excluding U.S. holidays

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